



RINDGE BOARD OF ADJUSTMENT

30 PAYSON HILL ROAD, PO BOX 163

RINDGE, NH 03461

Tel. (603) 899-5181 X100 Fax (603) 899-2101 TDD 1-800-735-2964

www.rindge.nh.org

APPLICATION INSTRUCTIONS – APPLICATION FOR REHEARING

Requests will be administered in conformance with NH RSA 677.

Applications will only be considered complete if submitted with five (5) physical printed copies and one (1) digital copy of all application materials as detailed in the instructions below.

Digital copies of application materials are to be sent to the Zoning Board of Adjustment Clerk at zoningclerk@rindgenh.gov with the subject line ZBA Application for (Month) Consideration. Please direct application questions to zoningclerk@rindgenh.gov.

Completing Application:

1. Application forms are available at the Office of the Code Enforcement Officer, Town Secretary at the Town Office and online at www.town.rindge.nh.us. The most current form provided must be used.
2. Clarification of the Zoning Ordinance and assistance in completing the application process can be obtained from the Code Enforcement Officer, Planning Board Director, Selectmen's Secretary or Secretary of the Zoning Board. Legal assistance should be obtained from the applicant's personal attorney.
3. Correctness of information submitted is the responsibility of the applicant.
4. Applications must be complete and legible, either typed or printed in ink. Incomplete or illegal applications will be returned and must be resubmitted.
5. Applicants having questions regarding the application process may contact the Secretary of the Zoning Board of Adjustment, or the Planning Office at the Rindge Town Office.
6. Applicant should become familiar with all pertinent ordinances prior to submitting an application.
7. The application must be signed by the property owner. Signature by anyone else or other representation at the meeting must be approved in writing by the property owner.
8. The following must also accompany your application at the time it is submitted:
 - a. Disclosure of all grounds upon which you base your request for a rehearing.
 - b. Application fee of \$175.00 is required for applications under three lots. Multi-lot developments of three or more lots will be charged an additional \$150.00. Fees are required with the application. This fee is non-refundable. Make checks payable to the Town of Rindge.
- 8: One (1) digital and five (5) physical copies of this Application
- 9: One (1) digital and five (5) physical copies of the original decision
- 10: One (1) digital and five (5) physical copies of all NEW documentation

Your completed application along with all other necessary paperwork must be submitted to the Zoning Board of Adjustment within 30 days of the date the decision was rendered.

When granted, rehearings shall be administered under the same conditions and requirements as the original application and shall be considered an extension of the original application. An application shall apply. The original application file shall be the basis for the rehearing along with the evidence submitted as grounds for the rehearing request and the new public hearing. No changes to the original relief being sought can be administered as a rehearing. When granting a rehearing the ZBA shall set the time, date and place for the rehearing as well as what portion if not all of the original decision shall be reheard. See additional information in ZBA Rules and Regulations.



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APPLICATION FOR REHEARING

Do not write in this space: Case #: _____ Date filed: _____ Check #: _____ Date ck. rec'd:

Amount _____ Signed (ZBA) _____

Name of applicant _____

Address _____

Owner _____ (If same as applicant, write "same")

Telephone Number _____ email; address _____

Location of property _____
(Street #, Map/Lot #, Subdivision)

The original application was for a: Variance _____, Special Exception _____, Appeal from an Administrative Decision _____, Equitable Waiver of Dimensional Requirements _____,

Date of Original Action _____

Description of Action:

Explain your reasons for requesting a rehearing fully. (Attach additional information as necessary)

NOTE: This application is not acceptable unless all statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

If new information, that was not previously available, is supplied, one (1) digital and five (5) physical copies of such information shall be submitted to the Board.

An application fee of \$175.00 is required for applications under three lots. Multi-lot developments of three or more lots will be charged an additional \$150.00. Fees are required with the application. In the case of financial hardship contact the Overseer of Welfare at the Town Office.

Date of Application Submission for Rehearing: _____

Applicant's signature _____